

# Position: Junior Counselor

---

Windham-Tolland 4-H Camp  
326 Taft Pond Rd  
Pomfret, CT 06259

**Responsible to:** *Junior Counselor Coordinator and Camp Director*

## Responsibilities:

### Training Required:

- ✿ Junior Counselors will participate in a 2-day leadership training in June.
- ✿ Junior Counselors will participate in up to 5 hours of leadership training during each week they attend camp.

### Behavior Expectations

- ✿ Required to act responsibly
- ✿ Show Gratitude
- ✿ Be Accountable
- ✿ Be Encouraging
- ✿ Be Compassionate
- ✿ Be a role model for campers
- ✿ Refrain from using inappropriate language
- ✿ Refrain from gossiping
- ✿ Be Kind to All
- ✿ Notify staff or administration of any inappropriate activity at camp.
- ✿ Maintain appropriate relationships with campers, teen leaders and staff.

### Junior Counselors help their assigned cabin staff with campers:

- ✿ Accompany campers to the nurse.
- ✿ Assist Staff in supervising cabin during wake up/getting ready, rest hour, evening program, and meals.
- ✿ Help campers find lost or forgotten items.
- ✿ Help keep group together when moving around camp.
- ✿ Help campers who need extra attention or are homesick.
- ✿ Stay in cabin while counselors are on their time off. (There are 2 staff on duty in the area during this time; Junior Counselors go to them with any problems).
- ✿ Junior Counselors are required to participate in overnights when needed. It is their responsibility to walk dirty dishes back to main camp and clean them.

### Sunday Responsibilities:

- ✿ Help campers find their cabins and help carry their bags to the cabin.
- ✿ Take cabin groups around to sign up for activities and take swim test.
- ✿ Help cabin create skit for evening program.

### Daily Responsibilities:

- ✿ Lead songs before meal and during times that the whole camp gathers together.
- ✿ During meals be engaged with your campers at the table and helping get seconds
- ✿ Engaged during squad time.
- ✿ Assist Staff during activities. Junior Counselors may be required to obtain supplies, help campers with activity, and help clean area when activity has finished.

**Junior Counselors that are 15 will not be allowed to supervise campers. No Junior Counselor will be allowed to supervise Teen Leaders.**

**I agree to fulfill the responsibilities listed above to the best of my abilities and understand I will be held accountable for my actions while employed at Windham-Tolland 4-H Camp.**

---

Signature

---

Date